

**Appalachian State University  
Reich College of Education  
Doctoral Program in Educational Leadership**

**Faculty Internship Supervisor  
Portfolio Assessment**

Intern: \_\_\_\_\_ Date: \_\_\_\_\_

Site: \_\_\_\_\_ Mentor: \_\_\_\_\_

Mentor's Position: \_\_\_\_\_ Mentor's Address: \_\_\_\_\_

The documentation of your internship has been evaluated in each of the following areas. Comments are included to indicate specific strengths or weaknesses.

<b>Vita</b> <i>Professional format Inclusive of education and work experience</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Internship Proposal</b> <i>All required elements evident Clear and rigorous activities</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Reflective Journal (includes self-evaluation)</b> <i>Excellent details supporting reflection</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Activities Log (includes attendance)</b> <i>Clear description of participation and contributions</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Inquiry Project and other created products</b> <i>Copies attached Clear goals and assessment of achievement</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Mentor evaluation form</b> <i>Evidence of positive qualitative and quantitative assessments</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Reflective semester summary:</b> <i>Clearly written with substantive comments Evidence of collaboration with on-site mentor</i>	<b>Acceptable</b>	<b>Revision required</b>
<b>Correspondence of objectives and documentation</b> <i>Comments:</i>	<b>Acceptable</b>	<b>Revision required</b>

Grade: \_\_\_\_\_

Recognition of high quality : \_\_\_\_\_