

**Appalachian State University
Reich College of Education
Doctoral Program in Educational Leadership**

**Faculty Internship Supervisor
Portfolio Assessment**

Intern: _____ Date: _____

Site: _____ Site Mentor: _____

Faculty Advisor: _____

The documentation of your internship has been evaluated in each of the following areas. Comments are included to indicate specific strengths or weaknesses.

Overall format of Portfolio <i>Professional presentation</i> <i>Well organized</i>	Acceptable	Revision required
Internship Proposal <i>All required elements evident</i> <i>Clear and rigorous activities</i>	Included	
Reflective Journal <i>Excellent details supporting reflection</i>	Acceptable	Revision required
Activities Log (includes attendance) <i>Clear description of participation and contributions</i>	Acceptable	Revision required
Materials/products created during internship <i>Copies attached</i>	Acceptable	Revision required
Reflective semester summary: <i>Clearly written with substantive comments</i> <i>Evidence of collaboration with on-site mentor</i>	Acceptable	Revision required
Completed mentor evaluation form	Included	

Additional Faculty comments/suggestions :