**Internship Proposal**

**Student:** **Date:**

**Site:** **Site Mentor:**

**Faculty Advisor:** **Academic term:**

**Goals & rationale.***Why are you interested in this internship and what are your broad goals? In what specific ways will this internship advance your professional knowledge, skills, and leadership capacities? How will this internship build upon your previous coursework or connect with your emerging research interests?*

**Setting.***What is the setting of the internship? How will this setting support your goals for the internship?*

**Objectives & outcomes.***What are the specific, micro-level objectives of the internship?**What will the anticipated outcomes of the internship? Include both learning outcomes and material/conceptual “products” of the internship*.

**Activities*.*** *What will you actually do to achieve the internship objectives and produce the desired outcomes?**What will be the major “milestone” activities or events in the internship? What conceptual/practical literature will inform the internship?*

**Working expectations*.*** *What are the concrete expectations for your involvement in the internship site? (Specify expected daily/week work hours on site, as well as related activities).**How often, and when, will you and your on-site mentor meet to review internship progress?*

Student Signature: Date:

Site Mentor Signature: Date:

Faculty Advisor Signature: Date: